

How to Register

1. Look through the catalog and check the classes you would like to take.
 2. Find your classes in the class calendar table below. Add up class totals for each month.
 3. Add up all class totals and record your total fees due at the bottom of the page.
 4. Fill out the Registration Form at the bottom of page 14 and choose one of four easy ways to register: online, mail, phone, or email.
- If you are mailing your registration, remember to make a copy to keep.

HOW TO REGISTER		
BY MAIL: Project SOAR 4584 Vine Hill Road Excelsior, MN 55331	BY FAX: 952-401-6805 BY PHONE: 952-401-6898	ONLINE: Visit www.projectsoarmn.org www.minnetonkacomunityed.org

GF= Gluten Free

DF = Dairy Free

V = Vegetarian

D = Dinner

ND = No Dinner

WC = Wheelchair

SEPTEMBER				
DATE	CLASS/ACTIVITY	#	PARTICIPANT	STAFF
4-Sep	Let's Talk with Linda	20 CNT01	\$8	---
6-Sep	BINGO	20 RL08	\$6	---
12-Sep	The Karaoke-Dansu Experience	20 RL01	\$15 \$40/all	---
15-Sep	Pizza, Pins & Pop @ Park Tavern	20 RL26	\$15 \$12/Food \$8/Bowl	\$12
16-Sep	Applelicious	20 COOK01	\$20	---
17-Sep	Sunflower Pebble Art	20 ART04	\$17	---
18-Sep	Game Night Out	20 RL14	\$6	---
19-Sep	Zumba Gold/Chair Dance	20 RL21	\$8	---
19-Sep	DIY Artsy Backpack	20 ART09	\$20	---
20-Sep	Pizza, Pop & a Picture Show	20 RL04	\$12 GF \$15	\$12
23-Sep	Let's Talk with Linda	20 CNT02	\$8	---
24-Sep	Fall Leaf Mason Jars	20 ART03	\$17	---
28-Sep	Vikings Museum Tour	20 OAB07	\$15	\$12
AMOUNT DUE SEPTEMBER CLASSES:				

OCTOBER				
DATE	CLASS/ACTIVITY	#	PARTICIPANT	STAFF
1-Oct	DIY Tie Dye Hoodie Size: M L XL XXL	20 ART01	\$24 (M-XXL)	---
3-Oct	Funky Halloween Wreath	20 ART11	\$17	---
3-Oct	Zumba Gold/Chair Dance	20 RL22	\$8	---
5-Oct	St. Croix Train Excursion and Lunch	20 OAB01	\$50 WC \$50	\$50
6-Oct	Fall Riverboat Cruise	20 OAB02	\$30 GF \$30 V \$30	\$30
8-Oct	Let's Talk with Linda	20 CNT03	\$8	---
10-Oct	The Karaoke-Dansu Experience	20 RL02	\$15	---
11-Oct	BINGO	20 RL09	\$6	---
13-Oct	Pizza, Pins & Pop @ Park Tavern	20 RL26	\$15 \$12/Food \$8/Bowl	\$12
13-Oct	Vikings on the Big Screen	20 RL18	\$22	\$17
15-Oct	Spiders & Sweets	20 ART10	\$19	---
16-Oct	Game Night Out	20 RL15	\$6	---
17-Oct	Zumba Gold/Chair Dance	20 RL23	\$8	---
21-Oct	Baking with Pumpkin	20 COOK03	\$20	---
25-Oct	Pizza, Pop & a Picture Show	20 RL05	\$12 GF \$15	\$12
28-Oct	Spooky Treats & Haunted Eats	20 COOK04	\$22	---
31-Oct	Halloween SpOOktacular	20 RL19	\$15	\$5
AMOUNT DUE OCTOBER CLASSES:				

TOTAL FEES DUE: \$

NOVEMBER				
DATE	CLASS/ACTIVITY	#	PARTICIPANT	STAFF
1-Nov	BINGO	20 RL10	\$6	---
2-Nov	Don't Worry, Be Happy... a Workshop	20 CNT06	\$12	---
4-Nov	Reversible Holiday Blocks	20 ART12	\$17	---
7-Nov	Spa Night: Fall Pampering	20 RL12	\$17	---
9-Nov	Sea Life Aquarium at MOA	20 OAB03	\$25 WC \$25	\$18
12-Nov	Touches of Fall Home Decor	20 ART16	\$19	---
13-Nov	Let's Talk with Linda	20 CNT04	\$8	---
13-Nov	Gobble Gobble! Turkey on Canvas	20 ART05	\$17	---
14-Nov	The Karaoke-Dansu Experience	20 RL03	\$15	---
17-Nov	Pizza, Pins & Pop @ Park Tavern	20 RL28	\$15 \$12/Food \$8/Bowl	\$12
19-Nov	Holiday Crafts Make & Take	20 ART08	\$22	---
20-Nov	Game Night Out	20 RL16	\$6	---
21-Nov	Bedazzling Jewelry and Beads	20 ART14	\$17	---
22-Nov	Pizza, Pop & a Picture Show	20 RL06	\$12 GF \$15	\$12
23-Nov	Elf the Musical, Jr.	20 OAB05	\$12 WC \$12	\$12
25-Nov	Deer Crossing Advent Calendar	20 ART15	\$19	---
AMOUNT DUE NOVEMBER CLASSES:				

DECEMBER				
DATE	CLASS/ACTIVITY	#	PARTICIPANT	STAFF
3-Dec	Candy Cane Candleholders	20 ART13	\$17	---
4-Dec	Let's Talk with Linda	20 CNT05	\$8	---
5-Dec	Jingle Bell Tree	20 ART07	\$19	---
6-Dec	BINGO	20 RL11	\$6	---
7-Dec	Hark! The Basement Ladies Sing	20 OAB04	\$40 WC \$40	\$40
8-Dec	Pizza, Pins & Pop @ Park Tavern	20 RL29	\$15 \$12/Food \$8/Bowl	\$12
10-Dec	Holiday Treats Bake & Take	20 COOK02	\$25	---
11-Dec	Game Night Out	20 RL17	\$6	---
12-Dec	Artsy Holiday Frame	20 ART06	\$19	---
13-Dec	Winter Wonderland Dinner Dance	20 RL20	D \$29 ND \$10	D \$19 ND \$0
16-Dec	Dip Mix in an Ornament Gifts	20 ART02	\$19	---
20-Dec	Pizza, Pop & a Picture Show	20 RL07	\$12 GF \$15	\$12
AMOUNT DUE DECEMBER CLASSES:				

ICE CREAM SOCIALS				
DATE	CLASS/ACTIVITY	#	PARTICIPANT	STAFF
26-Aug	Ice Cream Social: Fall Catalog Kick-Off	19 RL19	\$6 DF \$7	\$6
13-Jan	Ice Cream Social: Winter Catalog Kick-Off	20 RL13	\$6 DF \$7	\$6
AMOUNT DUE:				

Participant Expectations & Staff/Family Expectations

Project SOAR wants to ensure everyone’s safety and enjoyment of an activity or class. We are asking that everyone show respect and be supportive of each other. Be respectful of the facilities we use for classes and activities. If participants fail to follow these expectations, Project SOAR staff will discuss the situation with the involved parties and include family/home staff or other individuals if needed. If similar issues continue, participants will not be permitted to attend any Project SOAR activity or class for a period of time. In order for the participant to gain re-entry into the program, they have to demonstrate they can act properly in this setting again, as determined by the Project SOAR Program Manager. Staff or Family members are expected to actively provide the needed support and assistance to the participant throughout the class or activity. They should assist with any behavioral issues and with bathroom breaks, when necessary. Staff/Family members should refrain from talking or texting on their cellphone during class, unless it is an emergency. Staff/Family members should be seated adjacent to the participant so that assistance can be granted when needed.

Participant Assistance Requirements

Participants requiring assistance with their personal, physical and behavioral needs must provide their own staff or assistant. Examples of people needing support include: People unable to do tasks to complete a project or follow directions; people who don’t stay with the group and wander away; people who are unable to find and use the bathroom on their own; people unable to prepare food; people who cannot find their way in a building and through crowds at an event; and people whose behavior is disruptive, rude to others or violent in any way.

Instructor’s Responsibilities

Project SOAR Instructors are there to instruct and provide a fun and positive experience for all participants. They do not provide one-on-one individual personal, physical or behavioral assistance to participants. If there is a medical emergency and no staff or family are present, Instructors will call 911. All fees associated with the emergency will be the responsibility of the participant.

Participation Waiver

Participants registered for a Project SOAR class, activity or event release Minnetonka Community Education and any other organizations, cities or individuals associated with this program from any responsibility for injuries or damages that the Participant may sustain as a result of their participation.

No Shows & Arriving on Time & Drop Off

Please do not register for classes or activities unless you know you can attend. Registration substitutions are permitted, but you must notify Project SOAR

at least 24 hours before the class/activity. Please be prompt in arriving at a class or activity. Participants that arrive at a class/activity 30 minutes after the start time, may not be permitted to complete all projects or participate in the activities or the event. Sit quietly while the Instructor continues to prepare the room for the class/activity. In the event that no participants show up for a class/activity, the Instructor will leave 30 minutes after the scheduled start time. When a non-supervised individual is dropped off for an activity (as defined in this policy) check in with the Project SOAR Instructor to verify pick-up time. Ensure the participant has emergency contact information with them. At the end of the class/activity, they must inform the Instructor when they have safely picked up a participant. If a participant can wait for their ride unaccompanied by Project SOAR staff, that should be indicated when participant is dropped off.

School Rules

All Project SOAR classes and activities are school sponsored; therefore, there is absolutely no smoking, alcohol or drug use permitted during any Project SOAR classes or activities. This applies to participants, staff/assistants, family and drivers.

Register Early

You must register for all classes except BINGO. Most classes have limited enrollment and registrations are accepted on a first-come, first-served basis. Participants will not be put on the class roster until the class fee is received.

Class Cancellation & Withdrawal

If there is a change in the date/location of the class, or if the class is canceled, Project SOAR will notify participants via email and/or phone as provided on the registration form. In order to qualify for a refund when a class is canceled, participants must call or email Project SOAR at least 3 business days prior to the scheduled class. EXCEPTION: Withdrawal/Cancellation of a registration for an activity/outing which requires the purchase of a ticket/space, will only be permitted 2 weeks prior to the event date.

Inclement Weather

If the Project SOAR class is held in a School District which is closing, it will be canceled and rescheduled. Participants will be notified by email and/or phone of the cancellation and rescheduled date, if available. If the Participant is unable to attend the rescheduled class, they will be granted a refund credit.

Refund Policy

If Participant is eligible for a refund, and registered with a credit card, a credit will be put back on that card. If cash/check was used, a credit will be placed on their Project SOAR account to be used for future registrations. Credits must be used within one year of issue date.

REGISTRATION FORM

PARTICIPANT’S NAME _____

BIRTH DATE _____ GENDER _____

ADDRESS _____

CITY _____ STATE _____

PHONE _____

AGENCY HOUSE (IF APPLICABLE) _____

AGENCY/HOUSE PHONE (IF APPLICABLE) _____

Best way to contact: _____ Phone _____ Email _____

Send registration confirmation to (email): _____

Wheelchair user _____ Walker user _____

Photo Consent: Yes _____ No _____

Dietary restrictions or other needs: _____

Check # _____ Credit card voucher _____

Name (as it appears on credit card): _____

Credit card # _____

Expiration date: _____

Billing address: _____

Would you like tuition assistance? Yes _____ No _____